



Aspen Fire Protection District Board of Directors Regular Monthly Meeting

MEETING DATE: January 21, 2015
MEETING TIME: 5:00pm

LOCATION: 420 E Hopkins

MINUTES

I. Meeting called to order by: Jack Simmons Time: 5:05pm

II. Roll Call

Board Members:

Stoney Davis, Jack Simmons, Denis Murray, Tom Clapper, Karl Adam

Absence:

Others in Attendance:

Rick Balentine, Marc Zachary, Parker Lathrop, Brian Nichols, Karl Hanlon, Nikki Lapin

III. Reading of Minutes: **Motion by Denis to approve minutes from December 10th, 2014 meeting. Stoney Second. All Approved.**

IV. Public Comment: None

V. Good of District:

- a) Volunteers had election of officers. Erin Smiddy is new Captain in Mike Tracey's place. Erin will be sworn in at the next meeting as she was unable to attend tonight.
- b) Jack and Rick talked to the quality of all our officers and the dedication. Big focus this year will be on training.
- c) Board is good with the selection of officers.

VI. Board Member Comments:

- a) Stoney would like to see the Employee Handbook completed that was started in 2014. The benefits package portion of the handbook was completed in 2014.
- b) Motion by Stoney to Adopt Resolution 2014-06: Entering into the Trust Agreement for the Colorado Firefighter Heart and Circulatory Benefits Trust. Second by Denis. All Approved.

VII. Financials:

- a) Financials received will get adjusted by the auditor. They may be here as early as next week.
- b) Jack spoke in length about the board crafting a policy on budget and the process in how it should work going into the future.
- c) Zach mentioned budget item for housing. Rick has been in talks with Jon Peacock. They may be interested in talking further about North 40.

- d) Rick informed the board that there will be recruiting for new class in March. The goal is to continue to hire within district.
- e) Rick plans on updating the service plan.
- f) Board posed question as to how we are doing with getting alarm calls down. Brian discussed what steps are being taken and how this is a big picture problem.
- g) Staff will be working on putting together a capital outlay.

VIII. CEO/Fire Chief Report:

- a) Zach informed the board that Paul Herr has retired.
- b) New probie, Jake Andersen, has been brought on. He is a Snowmass Firefighter as well.
- c) Rick received an extended warranty on Ladder 4. They also forgave some of the repair expenses. Rick is very happy with the outcome. Ladder 4 is getting out and used. We were able to help City of Aspen with street lights. Goal is to use Ladder 4 more.

IX. Fire Marshal Report:

- a) We are in a brief break from permits due to holidays. Expect it to pick up after the holidays are over.
- b) XGames is here. There are many changes from previous years. Brian and his team will be spending more time out there to get everything right.

X. Old Business:

- a) Grand Junction Property: Rick asked for direction from the board. There is a \$30,000 cash offer or a \$10,000 down with balloon payments over the next 20 years. Karl advised the board of certain risks. Decision was to counter offer \$40,000.
- b) Auxillary Membership: Discussion tabled
- c) Hope Center Use of North 40: They would like to use small office to meet with clients when needed. Rick will get insurance release. This is not permanent. Board left it to the Chief's discretion.

XI. New Business:

- a) Conference Room Usage: The AV equipment has been updated. Rick proposed that we begin charging a small fee for the room to help with replacement costs and cleaning. Board turned the decision over to staff. Stoney asked that a separate line item be added.
- b) IT Support: Parker gave some history to the board as to what we were given in the past. We will no longer have County IT Support. Rick, Parker and Brian have interviewed other companies and proposed using Mitchell & Company. Board gave approval to move forward with contracting.
- c) Denis brought up that the City will be purging old files and permits. There will be a discussion of what we want to keep. Moving forward there will be electronic submissions.

Meeting Adjourned.