

Aspen Fire Protection District



420 E Hopkins Avenue ▪ Aspen, CO 81611 ▪ 970-925-5532 ▪ www.aspenfire.com

Board of Directors Regular Meeting May 14, 2018

Meeting called to order at 5:05 pm by Karl

Roll Call:

- Board of Directors: Karl Adam, Denis Murray, John Ward, Stoney Davis, Dave Walbert
- Absent:
- Staff/Volunteers: Rick Balentine, Parker Lathrop, Ken Josselyn, Bruce Bradshaw, Sandy Schiff, Josh Burnaman, Roya Beklik, Mike Haman, Gunter Schaldach, Michael Holmes, Erin Smiddy, Jacob Arywitz, Roy Holloway, Mike Hasfield, Adrian Aquilar, Ryan Warren, Braulio Jerez, Mike Lyons, Mark Zachary, Adam Cohen
- Public/Others: Paul Backes, Karl Hanlon, Holly Schaldach, Melanie Sturm

Approval of Minutes:

Motion from Denis to approve minutes from Regular Meeting on April 11, 2018. Dave Second. All Approved.

Financials:

- Paul Backes – McMahan & Associates:
 - Paul reviewed the audit process. They use balance sheet approach. Financial packet was presented to board.
 - There was \$2.3 million in General Fund Revenues, \$1.2 million in Debt Service and little in Capital Acquisitions for Total of \$3.6 million. After expenditures, General Fund had \$150,000 net income. This was added to bank balance that started at \$690,000 and ended with \$839,000. Debt Services added \$142,000 and ended \$924,000. Capital Acquisitions used \$42,000 more due to some capital outlay. Over all the funds \$250,000 was added to bank balances. After adjustments for full accrual basis, the net income was \$210,085. This added to total of all assets, less liabilities for net worth of \$7.9 million.
 - Net Pension liability for FPPA is \$1,699,000.
 - Paul reviewed letter to board.
 - Audit was straight forward. There were no issues. There were five journal entries made. These are listed in the report.
 - It was recommended that someone else review reconciliations and deposits in addition to Jan Schubert. It was also recommended that written authorizations be on file for any employee deduction.
 - Capitalization Schedule: Paul commented on helping put together spreadsheet to help district with capitalization plan. Rick mentioned that just this week we have a HVAC issue.
- **Motion by Stoney accept audit, along with transferring \$149,494 to FPPA to offset liability. Second by Wabs. All Approved.**

Good of District:

- Starwood Station: Reviewing contractors now. The hope is break ground next month. They may enclose the second bay.

- US Honor Flag Event: Event will be held June 16th around noon. The Honor Network is a 501 (c) (3). They will be filming our firehouse chefs which will feature a great menu. This will be a fundraiser for AVFD Inc. Benevolent Fund and The Honor Network.
- Boys Lacrosse and Soccer going to finals.

Public Comment:

- Several members of the department spoke in regards to the mill levy question and if it should include further paid staffing. Due to the length of conversation, **audio recording is available upon request.**
- Karl suggested that the poll be resent without LOSAP included in question.
- It was suggested that board have a work session and bring all staff in.

Board Member Comments & Action Items:

- The board had discussion as to what the mill levy should be if it didn't include staffing. Stoney made a suggestion of .08 increase. There was discussion of how the mill levy would be affected if housing was phased. It was discussed if housing built in phases, plan for increased future costs of building.
- Karl Hanlon gave board some guidance and questions to think about as it pertains to mill levy question.
- Rick expressed to the board that he was hired to put together data and make recommendations. He believes the recommendation made is a solid one. It does not replace volunteers. It will put people on 24/7 to help them. The critical needs poll was put out and majority where in favor. There are other ways to staff, but still costs money. Rick suggested that once some funds are approved, then further discussion can be had with staff/volunteers. As to housing, Rick has been meeting with several architects. Rick will need to start spending some money starting in June, approximately \$20,000. Rick agreed with Denis, that if all items are not addressed fully including staffing, then maybe we should wait. If we don't get additional staffing, current model may not be sustainable.
- **Motion by Stoney to have Karl H. move forward with preparing ballot issue to design debt questions around housing and capital replacement. Karl Second. Discussion: Karl that we need to get more buy in from department to implement any changes. Need to explore in greater detail. We need housing and we need trucks. Vote was 4 Yes, 1 No.**
- **Motion by Karl to approve Resolution 2018-05-01: Pitkin County Hazard Mitigation Plan. Denis Second. All Approved.**

Motion from John to adjourn. Second by Karl. All Approved.