

# Aspen Fire Protection District

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## Board of Directors Regular Meeting July 14, 2020

The Board of Directors of the Aspen Fire Protection District met for their regular meeting. The meeting was held virtually via Zoom.

**Meeting called to order by John at 5:04pm**

### **Roll Call:**

- Board of Directors Present: John Ward, Denis Murray, Stoney Davis, Dave (Wabs) Walbert, Michael Buglione
- Board of Directors Absent: None
- Staff/Volunteers Present: Rick Balentine, Parker Lathrop, Jan Schubert, Nikki Lapin, Nic Milton, Ken Josselyn, Michael Holmes, Thom Barr
- Public/Others: Karl Hanlon

### **Amendment to Agenda**

- **Executive Session was moved to the end of meeting.**
- **Starwood Update was added to Old Business.**

### **Approval of Action Items/Minutes:**

**MOTION: Wabs motioned to approve minutes from Regular Meeting on June 9, 2020. Denis second. All approved.**

**MOTION: Wabs motioned to approve minutes from Special Meeting on June 24, 2020. Denis second. All approved.**

### **President, AVFD Inc.**

- Mike Haman addressed the anonymous email that went around. He would like to see a better grievance policy protocol and suggested an increased level of human resource training to all staff members. It was confirmed by Nikki Lapin, District Administrator / HR, that there is a grievance policy in the handbook.

### **Public Comments:**

- No public comments.

### **Good of District:**

- Free lunch Fridays ended. Thank you to Aspen Art Museum.

- Large Animal Rescue: This training is coming up in August, however it could get postponed due to COVID.
- Training: Firefighter I class has started. There has been focus on wildfire and swiftwater training. Participation has been good.

### **Financials:**

- Aspen Village Painting: This station was painted. There was a lot of work to be done with nails and caulking needed. It did go over the budget of \$10,000.
- Woody Creek Painting: This station needs painting as well. An estimate was received for \$18,500.

**MOTION: Motion by Stoney to paint the Woody Creek station. John Second. Discussion: Rick will get one more bid. There was already another one received that came in. Rick will put a clause into agreement not to exceed \$18,500. Vote: 4-0 Passed.**

- Woody Creek Air Conditioning: It has been very hot in the station for tenens. An estimate was received for \$18,400 for three heads. If a head is removed the cost will go down by \$2,000+.

**MOTION: Motion by Wabs to put air conditioning in Woody Creek station. No Second. Another motion made from John not to put air conditioning in, Stoney second. Vote: 3-1. Passes. Further discussion was had. Thom Barr expressed his concerns being the tenant of Station 63. The second bid from Aspen Plumbing fwas \$25,000 +. Discussion of changing windows and exploring other options. Stoney and Rick will go look to see if is a resolution.**

- Revised Budget for 2020: Rick will be working on revised budget to be brought to the next board meeting.
- Aspen Village Landscaping: The sprinkler system has not worked in years. There are a lot of dead shrubs. Parker gave an overview of history with Aspen Village. It was suggested moving it to the 2021 budget. Staff will work on cleaning up the outside area. Thom Barr gave his overview of landscaping and has been working hard on Woody Creek station's landscaping.

### **Board Member Action Items/Comments:**

- Budget 2021: Denis requested a preliminary budget and milestones for Chief in the near future.
- ESCI: It was discussed following up on items in the report and developing a strategic plan. John will report back to the board on ideas for help with strategic plan. Rick was instructed to work on incident detail as outlined in the report.
- Approval of Cancer Award Program Repayment Agreement

**MOTION: Motion by Wabs to sign Cancer Award Program Repayment Agreement. Denis second. All approved.**

- Approval of IGA with Pitkin County Maintenance, Repair and Supply Fuel: Pitkin County has decided to extend agreement for 5 more years. They did raise the hourly and minimum with markup of 25% on parts. This is the first rate change in 5 years. Stoney mentioned labor at County fleet is \$10,000 so far. There is a \$55,000 minimum. On average we spend approximately \$58,000 in labor.

**MOTION: Motion in by Stoney to approve IGA with Pitkin County Maintenance, Repair and Supply Fuel. Wabs second. All approved. This will go back to BOCC for a second reading.**

### **Chief/CEO Report:**

- New Career Staff: New Career Duty staff will start July 27th. They in orientation and training for the first week. There will be a meet and greet Monday, Wednesday and Friday for a bag luncheon. Rick will send out the invitations. will be there for orientation ad training for week. There will be a greet and meet three times for bag lunch. Rick will send out invitations.
- Shifting: Duty shifts will start August 2<sup>nd</sup>. All volunteers, except one, will be doing shifts. One will be doing the legacy program. Everyone is scheduled. There are two vacancies for shifts in August and one in September. These will go out as incentivized shifts.

- ISO Rating: Staff is working on providing the data they require.
- COVID Data: Pitkin County is currently sixth in the state per capita. Rick was in admin briefing meeting. We are 6 in top County in state per capita.

### **Old Business**

- Airport MOU: They are circulating through the 2nd and 3rd tier for signatures. Recently Aspen Fire participated in some Live Burn training at the airport.
- SAFER Grant: This is still pending. They have extended the date, but we have not received any confirmation when that will be.
- Starwood HOA: Received an email from Rick Crandall in regards to collecting rent from stationkeepers. They are requesting funds to help reallocate to further training in regards to EMS with their guards. They do have some guards that may go through the EMR training with Aspen Fire. They would like 24- hour coverage in Starwood which Aspen Fire cannot provide at this time. There was discussion about EMS response. Karl Hanlon made clear that as emergency response agency, first call should be to 911. It is not our role to determine their protocols. Parker reminded board that those stationkeepers do provide preplans to Starwood homeowners, more than we offer others. John will relay to Starwood that Aspen Fire will not be charging rent at this time. In the beginning Rick proposed charging a small amount of rent, but if they committed to shifts it would reduce rent, however this was shut down. The funds would have gone to a down payment assistance program.

### **New Business:**

**MOTION: Motion by Denis to move into Executive Session with attorney for public entity for the purposes of receiving legal advice in regards to North 40 Housing project and BOCC recent hearing. Wabs second. All approved.**

*\* Full recording of this meeting is available upon request to the District Administrator or on the website at [www.aspenfire.com](http://www.aspenfire.com).*