



Aspen Fire Protection District Board of Directors Regular Monthly Meeting

MEETING DATE: February 9, 2021
MEETING TIME: 5:00pm

LOCATION: 420 E Hopkins

Due to COVID-19, this meeting will be held virtually through Zoom. To join, please go to:<https://us02web.zoom.us/j/81866250163?pwd=eVEvSkRrdDZNYW9BZ0dwY0dUSkphdz09> **Meeting ID: 818 6625 0163 Passcode: 365443. Please contact Nikki Lapin, District Administrator at nikki.lapin@aspenfire.com if you need additional information.**

AGENDA

- I. Meeting called to order
- II. Roll Call
- III. Approval of Minutes
 - a) Motion to approve minutes from Regular Meeting January 12, 2021.
- IV. Public Comment
- V. AVFD Inc. – Ryan Warren, President
- VI. North 40 Housing Project Update – Paul Broome
 - a) Project Budget Update
 - b) FCI Contract Update
 - c) Permit Status Update
- VII. Financials
 - a) FPPA Volunteer Actuarial
- VIII. Board Member Comments & Action Items
- IX. Fire Marshal Report
- X. Training Report
- XI. CEO/Fire Chief & Good of District
 - a) Personnel Update
 - b) Strategic Plan
- XII. Old Business
- XIII. New Business

Aspen Fire Protection District

420 E Hopkins Avenue ▪ Aspen, CO 81611 ▪ 970-925-5532 ▪ www.aspenfire.com



Board of Directors Regular Meeting January 12, 2021

The Board of Directors of the Aspen Fire Protection District met for their regular meeting. The meeting was available virtually via Zoom.

Meeting called to order by John at 5:10pm

Roll Call:

- Board of Directors Present: John Ward, Denis Murray, Dave (Wabs) Walbert, Michael Buglione, Stephen Wertheimer
- Board of Directors Absent: None
- Staff/Volunteers Present: Rick Balentine, Parker Lathrop, Nikki Lapin, Jan Schubert, Jacob Arywitz, Arnold Nimmo, Ryan Warrant, Ken Josselyn, Charlie Curtis
- Public/Others: Karl Hanlon, Paul Broome

Approval of Minutes:

MOTION: Motion by Steve to approve minutes from Regular Meeting held on December 8, 2020, Special Meeting held on December 16, 2020 and Special Meeting held on December 22, 2020. Wabs second.

Discussion: There was discussion on comment from December 8th meeting in regards to doubling allocation to FPPA from previous year. Jan Schubert confirmed the board can change the allocation after the 2020 audit in April. Any funds put in now would not be reflected in the actuarial study. There was a clarification in the minutes on December 16th in regards to the North 40 Project design in reference to Item #5 Hydraulic Elevator (125 FPM) ILO Traction (200 FPM). It was the board's understanding the change was in favor of traction, not hydraulic. Paul Broome will review.

All approved.

Public Comment: None

AVFD Inc - Ryan Warren, President:

- Introduction of new AVFD Inc. Board: Vice President Charlie Curtis, Treasurer Jan Schubert and Secretary Nic Milton.

- Ryan or another officer of AVFD Inc. will commit to being at the AFPD board meetings. The goals are to make this a more robust organization.
- AVFD Inc. Overview: Ryan gave an overview of the non-profit corporation. Members include current volunteer firefighters, career firefighters, administrative staff and retired firefighters that have applied.
- All the officers of AVFD Inc. have had numerous conversations with other firefighters since taking office. The loss of Parker Lathrop is hitting the firefighters. They see this as a significant loss to the organization.

North 40 Housing Project Update: Paul Broome

- Hydraulic vs. Traction: Paul revisited this item. The way it is written from FCI, stated Hydraulic (125 feet per minute) ILO Traction Elevator (200 feet per minute) with Hydraulic being slower. Paul will reconfirm this with FCI.
- Budget Update: Paul reviewed the budget. The costs were very minimal this month. The district is carrying a \$500,000 contingency and FCI is carrying 3% which is about \$435,000. Currently the project is still budgeted at approximately \$17 million. The numbers will go up and down as real numbers get verified.
- North 40 Project Schedule: Paul reviewed the project schedule. The design team is supposed give us the contract documents by Friday, January 15th. It will not be in CD documents yet. This will help to establish the GMP. FCI will be providing the GMP schedule of values on Thursday, January 28th. This will give the district time to review the numbers and work with FCI to finish the final contract. The goal is to have a final contract for the next regular board meeting. The permit was given to an outside source and should receive comments back on drawings in the next week with hopes to receive permit around February 8th.
- Paul proposed allowing FCI to start spending some money not to exceed \$205,000, unless board is comfortable with \$350,000.

MOTION: Motion by Denis to allocate \$350,000 to be expended by FCI prior to the signing of the contract in an effort to mobilize and be ready to start the fire place. Michael second. All approved.

Financials:

- FPPA for Career Firefighter: There was question if an actuarial study is done for the FPPA program designed for career firefighters. Jan clarified that the contributions are set by the State, but would look into it further.
- COVID-19 related reimbursements. Jan gave clarification of all the items included in this line item that will be reimbursable via a grant received for \$100,000 through the COVID Relief Fund. This was extended through 2021 to cover items such as the video conferencing at both stations for distance learning, work from home equipment and extra medical cleaning supplies. Jan is still going through receipts to finalize.
- New Apparatus: One check was sent in December the new engine in the amount of \$782,000 and another now in January for other apparatus. There is a discount by paying now.
- Honor Guard Expense: The expense of \$7,000 was for 911 Remembrance Day, patches, t-shirts and expenses associated with people attending some events outside of Aspen.
- Dispatch Expense: The bill for dispatch still needs to go in.
- New Recruits 2021: Any expenses for new recruits will be covered by FEMA grant.

Board Comments & Action Items:

- Virtual Meetings: Denis commented that we are top in the state for COVID-19 cases and suggested that meetings going forward be held virtual. He also suggested going back to shutting station

down and do what we can to respect the red level. Many board members agreed to virtual meetings and the continuation of keeping the stations closed to the public.

- Strategic Plan: Rick is looking to move the meeting from February to April 8th – 10th to get through COVID. The planned venue had to cancel because of red level. The board session would be April 8th and the member session would be 9th and 10th.
- John Ward: Mutual Aid with Aspen Ambulance discussion from operations meeting. Parker clarified the expectations. Delta calls add about 13 calls per month and Echo level calls are already called out. Rick spoke to the fact it will give our firefighters more hands-on experience and helps our neighboring agencies and community.

MOTION: Denis made a motion to adopt the following resolutions: Resolution 2020-12-01 To Adopt 2021 Budget, Resolution 2020-12-02 To Set Mill Levies, Resolution 2020-12-03 To Appropriate Funds, Resolution 2021-01-01 Posting of Meetings. Michael second. Discussion: None. All approved.

Fire Marshal Report:

- Parker gave an overview of upcoming events and projects. Projects for next summer are starting to ramp up. X-Games is coming up soon and will look a bit different than events in the past due to COVID-19.
- The board thanked Parker for all he has done and commented on how he will be missed.

Training Report:

- 2021 Training Schedule: The schedule has been posted. There is a lot of training happening this year. Aspen Fire has been awarded the LIVE FIRE trailer this year and a driving simulator. Career and Volunteer Captains are coming up with Captain level training.
- New Recruit Class: Nikki gave an overview of the upcoming recruiting process. Currently 19 applications have been received.

CEO/Fire Chief & Good of District

- 2021 Officer Team Introduction:
 - Battalion Chief – Bruce Bradshaw
 - Captain Craig Melville
 - Captain Mike Haisfield
 - Captain Jacob Arywitz
 - Pension committee: Mike Lyons and Mike Tracey
 - Going to be 6 truck teams which will be covered by both Volunteer and Career Captains with rotation during the year.
- Strategic Plan: There was good participation with the citizen survey. It was on the website, in newspaper and on the radio. The citizen meeting will be tomorrow, January 13th, via Zoom.
- Salary survey: This should be available sometime the middle of February.
- COVID-19 Serial testing is continuing. Approximately 100 tests per week.
- COVID-19 Vaccine roll out. AFD received request to help. There have been 2600 applications for age 70+ already.
- Parker Lathrop Resignation: Rick thanked him. Staff is working on hiring process for replacement. Rick asked for a board member to sit on the interview committee. The board would like to see Michael Buglione and Dave (Wabs) Walbert be part of the committee.
- Fire Marshal: Rick is in discussion with Jan Legersky.
- Posting of Jobs: Karl H. will be working with Staff to make sure postings are covered according to new laws passed in January.
- Starwood Stationkeeper: Fabrizio Brovelli has taken the position and already moved in.

- North 40 Tenant: Max Lyall is new tenant. There were no volunteers that applied for North 40 station housing.

Old Business: None

MOTION: **Motion by John to adjourn at 6:45pm. Wabs second. All approved.**

AFPD - North 40 Housing - "Fire Place"
Monthly Budget Update - February 9, 2021

Description Scope of Work	Current Budget	Spent To Date 2/03/21	Balance To Complete	Clarifications & Remarks
Soft Cost Budget				
Architect Selection process		-	-	
Harry Teague	5,000.00	5,000.00	-	Conceptual drawings
Stryker/Brown	5,050.50	5,050.50	-	Conceptual drawings
		-	-	
Consultants		-	-	
BendonAdams - Land Consultant	20,000.00	18,810.48	1,189.52	
		-	-	
Broome Construction Management Inc. - Owners Rep.	190,000.00	81,722.99	108,277.01	
Stryker/Brown - Architects	901,553.56	723,195.58	178,357.98	654,329.64
KL&A Structural Engineer		-	-	78,000.00
BG Works - MEP		-	-	120,000.00
Confluence Architecture		-	-	7,284.00
Current fee adjustment to actual construction cost		-	-	41,939.92
		-	-	
		-	-	
SGM	90,000.00	85,346.00	4,654.00	Allowance
Civil Design		-	-	Cost included above
Traffic Study		-	-	Cost included above
Surveying		-	-	Prior to construction
Final Plat	5,000.00	-	5,000.00	Allowance
		-	-	
Kumar - Geo-Engineers	29,500.00	3,500.00	26,000.00	Allowance
Soils report		-	-	Budget included above
Soils testing	498.50	498.50	-	Budget included above
Materials testing		-	-	Budget included above
Special inspections		-	-	Budget included above
		-	-	
Land Design 39 - WELS permit	5,500.00	4,490.00	1,010.00	Need to update drawings
Hines Irrigation - WELS permit	2,650.00	2,650.00	-	Complete
		-	-	
Kubed - Fire sprinkler design	1,750.00	1,750.00	-	Complete
		-	-	
Miscellaneous fees		-	-	
Aspen Reprographics	3,500.00	1,145.84	2,354.16	Allowance
Aspen Times	1,500.00	414.94	1,085.06	Allowance
Stewart Title	300.00	300.00	-	Complete
Pitkin County	2,654.00	2,654.00	-	Complete
City of Aspen development review	37,604.20	37,604.20	-	Complete

AFPD - North 40 Housing - "Fire Place"
Monthly Budget Update - February 9, 2021

Description Scope of Work	Current Budget	Spent To Date 2/03/21	Balance To Complete	Clarifications & Remarks
		-	-	
Utilities		-	-	
Water tap fees	330,021.60	330,021.60	-	Complete
Sewer tap fees	145,621.59	145,621.59	-	Complete
Holy Cross deposit	30,500.00	30,500.00	-	Complete
Holy Cross, return deposit	(28,500.00)	(28,500.00)	-	Complete
Holy Cross construction cost	28,500.00	28,500.00	-	Complete
Phone	5,000.00	-	5,000.00	Allowance
CTV	5,000.00	-	5,000.00	Allowance
Black hills - gas line re-location	1,000.00	1,000.00	-	Complete
		-	-	
Permit Fees		-	-	
Building permit & plan check fees	285,958.54	-	285,958.54	Based on 2.7% of direct cost - permit intake fee
Permit intake fee	60,750.00	60,750.00	-	Complete
Access permit	675.75	675.75	-	Complete
		-	-	
Use tax		-	-	NIC
Road impact fees	60,530.13	-	60,530.13	Based on Bendon calcs 1/6/21 w/25% discount
		-	-	
FF & E	5,000.00	-	5,000.00	Allowance
Bike racks		-	-	
Benches		-	-	
		-	-	
Insurances		-	-	
Builders Risk		-	-	In construction budget
Performance & payment Bond		-	-	In construction budget
General Liability insurance		-	-	In construction budget
		-	-	
Legal Fees		-	-	
Karp.Neu.Hanlon	20,000.00	7,940.00	12,060.00	Allowance
		-	-	
Staging Area		-	-	
Lease & insurance	20,000.00	-	20,000.00	Allowance
		-	-	
AFPD Contingencies	500,000.00	-	500,000.00	Allowance
		-	-	
		-	-	
Soft Cost Total	2,772,118.37	1,550,641.97	1,221,476.40	

AFPD - North 40 Housing - "Fire Place"
Monthly Budget Update - February 9, 2021

Description Scope of Work	Current Budget	Spent To Date 2/03/21	Balance To Complete	Clarifications & Remarks
Construction Budget				
Projected Construction Budget		-	-	
Work completed by AFPD		-	-	
Re-locate water line	65,931.80	65,931.80	-	Complete
Re-locate gas line	16,931.01	16,931.01	-	Complete
Lower electric vault	8,915.25	8,915.25	-	Complete
		-	-	
Current FCI's budget	14,149,885.00	-	14,149,885.00	As of 2/4/20
		-	-	
		-	-	
		-	-	
Construction Cost Total	14,241,663.06	91,778.06	14,149,885.00	
Grand Total	17,013,781.43	1,642,420.03	15,371,361.40	

FCI Constructors, Inc.

Date:
Project:

February 4, 2021

FIRE PLACE NORTH FORTY HOUSING
ASPEN FIRE DISTRICT HOUSING
GMP ESTIMATE R1

DESCRIPTION	PERMIT ESTIMATE R2	GMP ESTIMATE R1		NOTES
	TOTAL COST	TOTAL SF	37,365 COST/SF	
010000 GENERAL CONDITIONS	\$ 907,363	\$ 907,363	\$ 24.28	
020000 EXISTING CONDITIONS	\$ 20,500	\$ 7,500	\$ 0.20	
030000 CONCRETE	\$ 1,989,073	\$ 2,042,931	\$ 54.67	
040000 MASONRY	\$ 34,068	\$ 34,068	\$ 0.91	
050000 METALS	\$ 408,024	\$ 407,400	\$ 10.90	
060000 WOOD & PLASTICS	\$ 1,254,381	\$ 1,362,160	\$ 36.46	
070000 THERMAL & MOISTURE PROTECTION	\$ 1,565,548	\$ 1,522,468	\$ 40.75	
080000 DOORS & WINDOWS	\$ 244,926	\$ 241,869	\$ 6.47	
090000 FINISHES	\$ 709,078	\$ 704,952	\$ 18.87	
100000 SPECIALTIES	\$ 84,636	\$ 87,193	\$ 2.33	
110000 EQUIPMENT	\$ 66,342	\$ 64,182	\$ 1.72	
120000 FURNISHINGS	\$ 22,178	\$ 11,986	\$ 0.32	
130000 SPECIAL CONSTRUCTION	\$ 240,000	\$ 240,000	\$ 6.42	
140000 CONVEYING SYSTEMS	\$ 125,300	\$ 99,100	\$ 2.65	
210000 FIRE SUPPRESSION	\$ 134,200	\$ 141,030	\$ 3.77	
220000 PLUMBING	\$ 1,772,300	\$ 1,809,656	\$ 48.43	
230000 HVAC	\$ 32,000	\$ 32,000	\$ 0.86	
260000 ELECTRICAL	\$ 949,613	\$ 774,977	\$ 20.74	
27/280000 LOW VOLTAGE/SPECIAL SYSTEMS	\$ 8,000	\$ 8,000	\$ 0.21	
310000 EARTHWORK	\$ 1,709,823	\$ 1,703,058	\$ 45.58	
310000 EARTHWORK - BUILDING	\$ 288,787	\$ 289,246	\$ 7.74	
320000 SITE IMPROVEMENTS	\$ 363,151	\$ 349,920	\$ 9.36	
330000 UTILITIES	\$ -	\$ -	\$ -	INCLUDED IN DIV 31
SUBTOTAL - DIRECT COST	\$ 12,929,290	\$ 12,841,057	\$ 343.67	
PRECONSTRUCTION FEE	\$ -	\$ -	\$ -	INCLUDED IN FEE
CONTINGENCY-BID/ESTIMATING	\$ -	\$ -	\$ -	0.00%
CONTINGENCY- CONSTRUCTION	\$ 646,464	\$ 385,232	\$ 10.31	3.00%
BUILDERS RISK INSURANCE	\$ 76,718	\$ 74,765	\$ 2.00	
GENERAL LIABILITY INSURANCE	\$ 108,975	\$ 106,200	\$ 2.84	0.75%
PROPERTY SURVEY	\$ -	\$ -	\$ -	BY OWNER
SOILS INVESTIGATION/GEOTECHNICAL ENGINEERING	\$ -	\$ -	\$ -	BY OWNER
MATERIALS TESTING / INSPECTION	\$ -	\$ -	\$ -	BY OWNER
PLANNING APPLICATIONS/PERMIT/PLAN REVIEW FEES	\$ -	\$ -	\$ -	BY OWNER
BUILDING PERMIT	\$ -	\$ -	\$ -	BY OWNER
ARCHITECTURAL DESIGN & ENGINEERING (C/S/M&E)	\$ -	\$ -	\$ -	BY OWNER
FCI PAYMENT/PERFORMANCE BONDS	\$ 70,310	\$ 68,828	\$ 1.84	
FCI CONSTRUCTION PHASE FEE	\$ 691,588	\$ 673,804	\$ 18.03	5.00%
TOTAL ESTIMATED COST	\$ 14,523,346	\$ 14,149,885	\$ 378.69	

ASPEN FIRE DISTRICT
 ASPEN, CO
 FIRE PLACE NORTH FORTY HOUSING
 ALLOWANCES LOG

4-Feb-21
 FCI CONSTRUCTORS, INC.
 GMP ALLOWANCES

Item	Division	Description	Amount	Notes
1	3	WINTER CONDITIONS - CONCRETE	\$ 74,496	TO BE USED AS NEEDED
2	5	MISCELLANEOUS METALS	\$ 28,024	TO BE USED AS NEEDED
3	6	TRASH ENCLOSURE STRUCTURE & ROOF	\$ 37,127	WILL BE BOUGHT OUT FOLLOWING DESIGN
4	9	TEMPORARY HEATING	\$ 52,500	TO BE USED AS NEEDED
5	10	SIGNAGE	\$ 2,915	WILL BE BOUGHT OUT FOLLOWING DESIGN
6	13	PHOTOVOLTAIC SYSTEM	\$ 240,000	WILL BE BOUGHT OUT ONCE SYSTEM DESIGN IS FINALIZED
7	31	SNOW REMOVAL & EARTHWORK WINTER CONDITIONS	\$ 138,600	TO BE USED AS NEEDED
8	31	ROCK REMOVAL	\$ 35,000	TO BE USED AS NEEDED
9	31	DEWATERING	\$ 20,420	TO BE USED AS NEEDED
10	8	WINDOW & SLIDING DOOR PACKAGE	\$ 75,000	GLAZING TBD
11	2	MISC SITE DEMOLITION	\$ 7,500	TO BE USED AS NEEDED
12	3	RESHORING OF CONCRETE DECK	\$ 15,000	TO BE USED AS NEEDED DURING CURING PERIOD
13	5	STAIR CANOPY-STRUCTURAL DESIGN	\$ 2,500	
14	5	STAIR CANOPY STRUCTURE (STEEL)	\$ 35,000	
15	7	MISC FLASHING	\$ 25,000	TO BE USED AS NEEDED
16	33	FOUNDATION DRAIN DRYWELL	\$ 11,075	
17	6	COMPOSITE BALCONY/WALKWAY SLATS	\$ 43,205	MATERIAL TBD
18	22	PLUMBING FIXTURE PACKAGE	\$ 125,000	TO BE VETTED OUT IN SUBMITTALS PHASE
19	32	IRRIGATION SYSTEM DESIGN & CONSTRUCTION	\$ 45,000	HINES DESIGN TO BE ISSUED IN CD'S AND PRICED ACCORDINGLY
20	6	COST IMPACTS-ADDED LAUNDRY AREA CABINETS	\$ 5,000	DESIGN TO BE ISSUED IN CD'S

FCI Cost Worksheet

Project: ASPEN FIRE DISTRICT
 FIRE PLACE NORTH FORTY HOUSING

February 4, 2021
 GMP ESTIMATE R1

SF 37,365

DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE TOTAL	TOTAL
TRASH ENCLOSURE				
	<i>INCLUDES METAL CONNECTION HARDWARE</i>			
FRAMING PACKAGE (WOOD)	LS	1.00	\$ 15,000.00	15,000
FRAMING LABOR	LS	1.00	\$ 10,000.00	10,000
EXCAVATION & BACKFILL	LS	1.00	\$ 5,073.00	5,073
ROOF PANELS & TRIM (CORRUGATED)	LS	1.00	\$ 3,054.00	3,054
FINISH EXPOSED WOOD	LS	1.00	\$ 1,500.00	1,500
PATCH ASPHALT/CONCRETE	LS	1.00	\$ 2,500.00	2,500
SUBTOTAL				\$ 37,127
ALLOWANCE TOTAL				\$ 37,127
ALLOWANCE #3 TOTAL				\$ 37,127

Current total allowances = \$1,018,362

Current allowance percentage = 7%

Winter conditions, rock removal, heating, misc metals & flashing = \$374,040

Aspen Fire Protection District
Balance Sheet
As of January 31, 2021

Jan 31, 21

ASSETS

Current Assets

Checking/Savings

GENERAL FUND BANK ACCTS

10100 · Alpine Bank--GF Checking	71,951.82
10401 · ColoTrust--GF General	609,795.89
10406 · ColoTrust--GF Emerg Reserve	201,846.85
10407 · ColoTrust--GF Operations Resrv	1,011,395.03
10409 · ColoTrust--GF FPPA	7,327.59
10545 · Grand Junction Fed Credit Union	83.40
10553 · Alpine Bank--HITF Barr	15,001.82

Total GENERAL FUND BANK ACCTS 1,917,402.40

CAPITAL ACQ. FUND BANK ACCTS

10700 · Alpine Bank--Cap Acq. Checking	8,419.17
10801 · ColoTrust--Cap Acq	14,666.29

Total CAPITAL ACQ. FUND BANK ACCTS 23,085.46

DEBT SERVICE FUND BANK ACCTS

11201 · ColoTrust--Debt Service	1,063,182.53
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Total DEBT SERVICE FUND BANK ACCTS 1,063,182.53

HOUSING FUND BANK ACCOUNTS

10890 · Alpine Bank--Housing Checking	211,586.54
10901 · ColoTrust--Housing	1,033,516.85
10905 · ColoTrust (UMB)-Construction	14,475,525.79
10906 · ColoTrust (UMB)--Cert Principal	9.75
10907 · ColoTrust (UMB)--Cert Interest	6.29

Total HOUSING FUND BANK ACCOUNTS 15,720,645.22

Total Checking/Savings 18,724,315.61

Accounts Receivable

ACCOUNTS RECEIVABLE

12235 · Receivable due - Pitkin County	18,866.94
12240 · Receivable due - CDPS / DFPC	209,015.99
12252 · Receivable due - AFD Staff	-2,197.40
12504 · Receivable due - Grants	80,000.00

Total ACCOUNTS RECEIVABLE 305,685.53

Total Accounts Receivable 305,685.53

Aspen Fire Protection District
Balance Sheet
As of January 31, 2021

Jan 31, 21

Other Current Assets	
GENERAL FUND (Asset)	
10450 · Property Tax Receivable	30,155.81
Total GENERAL FUND (Asset)	30,155.81
BOND DEBT SERVICE FUND (Asset)	
10750 · Property Tax Receivable	6,494.65
Total BOND DEBT SERVICE FUND (Asset)	6,494.65
10671 · Prepaid Expenses--General Fund	11,184.58
Total Other Current Assets	47,835.04
Total Current Assets	19,077,836.18
Fixed Assets	
GENERAL FIXED ASSET GROUP	
10600 · Fire Trucks & Equip	4,332,952.30
10610 · Building Improvements	1,293,009.40
10615 · Buildings	13,398,373.00
10640 · Firefighting Equipment	360,679.98
10650 · Administrative	374,807.41
10660 · Construction in Progress	271,791.06
10665 · Land - North 40	1,700,000.00
10669 · Accumulated Depreciation	-7,018,899.04
Total GENERAL FIXED ASSET GROUP	14,712,714.11
Total Fixed Assets	14,712,714.11
Other Assets	
10593 · Deferred Refunding Cost	1,574,234.68
10594 · Deferred Refunding Costs-Accum.	-1,193,173.24
90101 · VPF-Def Oflow-Pens Exper Diff	24,593.00
90102 · VPF-Def Oflow-Pens Chg Assum	76,589.00
90103 · VPF-Def Oflow-Pens Inv Ret Diff	185,094.00
90105 · VPF-Def Oflow-Pens Contr After	964,000.00
90111 · SWDB-Def Oflow-Pens Exper Diff	63,270.34
90112 · SWDB-Def Oflow-Pens Chg Assum	47,686.24
90113 · SWDB-Def Oflow-Pens Inv Ret Dif	38,734.07
90115 · SWDB-Def Oflow-Pens Chg Propor	18,389.00
90116 · SWDB-Def Oflow-Pens Contr After	21,766.92
Total Other Assets	1,821,184.01
TOTAL ASSETS	35,611,734.30

Aspen Fire Protection District
Balance Sheet
As of January 31, 2021

Jan 31, 21

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2002 · 20120 - Accts Payable--CA Fund 173,258.74

Total Accounts Payable 173,258.74

Other Current Liabilities

CURRENT LIABILITIES

20125 · State Unemployment Accrual 308.60

20135 · HSAs Accrual 933.34

20140 · Section 125 Accrual -3,911.18

20160 · 457(b) Accrual 4,364.43

20162 · Health Insur Accrual--AVFD -1,099.56

20165 · 401(a) Accrual 3,543.94

20195 · Retirement Loan Pymt Accrual 745.71

20310 · Federal Withholding Tax Accrual -100.00

20314 · Stationkeepers' Fund Accrual 14,500.01

21000 · Deferred Revenue--Prop. Tax 30,155.81

Total CURRENT LIABILITIES 49,441.10

23050 · Accrued Int. Payable--Bond Debt 44,642.14

Total Other Current Liabilities 94,083.24

Total Current Liabilities 267,341.98

Long Term Liabilities

BOND DEBT SERVICE FUND (Liab.)

22000 · Deferred Revenue--Prop.Tax 6,494.65

23000 · Bonds Payable 5,730,000.00

23010 · Current Portion - Bonds Payable 855,000.00

22900 · Bond Premium 1,100,512.25

22901 · Bond Premium- Accumulate Amort. -899,466.33

Total BOND DEBT SERVICE FUND (Liab.) 6,792,540.57

Aspen Fire Protection District
Balance Sheet
As of January 31, 2021

	<u>Jan 31, 21</u>
HOUSING DEBT SERVICE (Liab.)	
22902 · COPs Payable	13,855,000.00
22903 · Current Portion - COPs Payable	520,000.00
22904 · COPs Premium	<u>1,836,645.45</u>
Total HOUSING DEBT SERVICE (Liab.)	16,211,645.45
90200 · VPF--Net Pension Liability	1,535,914.00
90202 · VPF--Def Iflow--Pens Chg Assum	80,761.00
90210 · SWDB--Net Pension Liability	49,239.58
90211 · SWDB-Def Iflow-Pens Exp Diff	526.29
90214 · SWDB-Def Iflow-Pens Act/Rep Dif	9,259.76
90215 · SWDB-Def Iflow-Pens Chg Propor	39,481.97
90220 · Compensated Absences / PTO	<u>158,417.78</u>
Total Long Term Liabilities	<u>24,877,786.40</u>
Total Liabilities	25,145,128.38
Equity	
FUND BALANCES	
30005 · LT Assets minus LT Debt	-7,903,918.70
30015 · Capital Acq. Fund Balance	655,027.00
30020 · Debt Svc Fund Balance	1,091,188.00
30025 · Housing Fund Balance	17,021,048.00
30300 · Net Pension Liab. & Deferrals	-860,120.00
30600 · Contingency Reserve (TABOR)	186,000.00
37500 · GF - Unrestricted Fund Balance	1,664,931.00
37501 · GF - Restricted Fund Balance	<u>22,002.00</u>
Total FUND BALANCES	11,876,157.30
3900 · Retained Earnings	-375,672.33
Net Income	<u>-1,033,879.05</u>
Total Equity	<u>10,466,605.92</u>
TOTAL LIABILITIES & EQUITY	<u><u>35,611,734.30</u></u>

Aspen Fire Protection District
Profit & Loss Budget Performance
January 2021

	<u>Jan 21</u>	<u>Jan 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
GENERAL (Income)				
31100 · General Property Tax				
31102 · Allocation--to Cap Acq Fund	250,000.00	250,000.00	0.00	600,000.00
31103 · Allocation--to Housing Fund	0.00	0.00	0.00	1,100,000.00
31104 · Allocation--to GF General	-250,000.00	-250,000.00	0.00	3,580,408.00
31105 · Allocation--to GF Emerg Reserve	0.00	0.00	0.00	50,000.00
31106 · Allocation--to GF Ops Reserve	0.00	0.00	0.00	200,000.00
31107 · Allocation--to GF FPPA Annual	0.00	0.00	0.00	250,000.00
31109 · Allocation--for Treasurer Fee	0.00	0.00	25,352.74	304,232.00
Total 31100 · General Property Tax	0.00	0.00	25,352.74	6,084,640.00
31200 · Specific Ownership Taxes	16,000.15	16,000.15	15,416.74	185,000.00
36100 · Interest Earned--Prop. Taxes	0.00	0.00	833.37	10,000.00
36200 · Interest on Investments	84.16	84.16	833.37	10,000.00
37100 · Delinquent Taxes	0.00	0.00	-333.37	-4,000.00
38000 · North 40 Lease to County	4,070.68	4,070.68	4,182.99	50,195.00
38010 · County Share of Expenses @N40	0.00	0.00	2,500.00	30,000.00
38015 · Tenants' Share of Expenses@Stwd	1,740.50	1,740.50	333.37	4,000.00
38050 · WFAC (Wildfire Mapping) Project	0.00	0.00	3,333.37	40,000.00
38100 · Other Income (vs. Expense)	708.00	708.00		
38101 · Grants	0.00	0.00	3,333.37	40,000.00
38103 · CDPS DFPC--Cooperator Incident	0.00	0.00	8,333.37	100,000.00
38110 · Sprinkler Permit Fees(PlansChk)	0.00	0.00	2,916.74	35,000.00
Total GENERAL (Income)	22,603.49	22,603.49	67,036.06	6,584,835.00
Total Income	22,603.49	22,603.49	67,036.06	6,584,835.00
Gross Profit	22,603.49	22,603.49	67,036.06	6,584,835.00
Expense				
PERSONNEL - District Staff				
41110 · Wages - Career Duty FFs	57,846.65	57,846.65	67,756.74	813,080.00
41111 · Salaries & Wages-All Other Paid	50,597.20	50,597.20	70,472.00	845,664.00
41120 · Misc. Payroll Expenses	518.88	518.88	100.00	1,200.00
41125 · Employer SUI--Staff	308.60	308.60	425.99	5,111.00
41130 · Retirement Plan--401(a)	7,848.28	7,848.28	9,741.50	116,898.00
41132 · Pension Plan--FPPA SWDB	6,626.10	6,626.10	8,423.99	101,087.00
41135 · Employer Medicare--Staff	1,521.13	1,521.13	2,058.87	24,706.00
41140 · All Insurances & HSA Contrib.	21,505.76	21,505.76	21,788.87	261,466.00
41141 · Board Match--457(b) Plan	2,038.63	2,038.63	2,558.50	30,702.00
41142 · Fit/Wellness Allowance--Staff	0.00	0.00	1,733.37	20,800.00
41143 · Health Insur--Staff Dependents	3,822.15	3,822.15	4,882.49	58,589.00
41144 · Benefits Contingency - PTO Cash	0.00	0.00	2,023.74	24,284.00
Total PERSONNEL - District Staff	152,633.38	152,633.38	191,966.06	2,303,587.00

Aspen Fire Protection District
Profit & Loss Budget Performance
 January 2021

	<u>Jan 21</u>	<u>Jan 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
ADMINISTRATION				
41149 · County Treasurer Fee	0.00	0.00	25,357.25	304,287.00
41150 · Employer Medicare--AVFD+	0.00	0.00	208.37	2,500.00
41155 · Employer Social Security--AVFD+	403.74	403.74	1,250.00	15,000.00
41160 · Employer SUI--AVFD+	0.00	0.00	52.12	625.00
41146 · Employee Wellness Program	0.00	0.00	666.74	8,000.00
41200 · Other Expense (vs. Income)				
COVID-related reimps--part 3	7,513.68	7,513.68		
Total 41200 · Other Expense (vs. Income)	<u>7,513.68</u>	<u>7,513.68</u>		
41209 · WFAC (Wildfire Mapping) Project	0.00	0.00	3,333.37	40,000.00
41210 · Contr Labor/ Special Projects	0.00	0.00	3,750.00	45,000.00
41211 · Supplies & Expenses	3,492.13	3,492.13	1,935.37	23,224.00
41212 · Telephone Expense	2,581.41	2,581.41	2,500.00	30,000.00
41214 · Info. Systems & Support	2,099.00	2,099.00	2,500.00	30,000.00
41500 · Audit & Budget	0.00	0.00	1,500.00	18,000.00
41510 · Insurance				
Gen Liability/Accident & Other	0.00	0.00	4,166.74	50,000.00
Workers' Comp	45,538.00	45,538.00	3,750.00	45,000.00
Total 41510 · Insurance	<u>45,538.00</u>	<u>45,538.00</u>	7,916.74	95,000.00
41520 · Legal	3,247.50	3,247.50	2,083.37	25,000.00
41770 · Equip Repair/Replace	0.00	0.00	416.74	5,000.00
41820 · Staff Vehicle Expense	62.35	62.35	1,416.74	17,000.00
41840 · Administrative	3,387.24	3,387.24	3,750.00	45,000.00
41920 · Capital Outlay - Computers +	0.00	0.00	2,083.37	25,000.00
Total ADMINISTRATION	<u>68,325.05</u>	<u>68,325.05</u>	60,720.18	728,636.00
PERSONNEL - Volunteer Staff				
41860 · Vol. Fit/Wellness Allowance	0.00	0.00	4,008.37	48,100.00
41861 · Volunteer Health Insur/HSA/HRA	13,167.08	13,167.08	25,763.50	309,162.00
41870 · Volunteer Health Screenings	0.00	0.00	416.74	5,000.00
41875 · LOSAP	0.00	0.00	0.00	33,000.00
41892 · ALL Volunteer Incentives	0.00	0.00	6,666.74	80,000.00
Total PERSONNEL - Volunteer Staff	<u>13,167.08</u>	<u>13,167.08</u>	36,855.35	475,262.00

Aspen Fire Protection District
Profit & Loss Budget Performance
January 2021

	Jan 21	Jan 21	YTD Budget	Annual Budget
FIRE FIGHTING				
42205 · Firefighters' Logistics/Support	254.82	254.82	2,083.37	25,000.00
42206 · Uniforms	4,348.92	4,348.92	2,500.00	30,000.00
42211 · Operational Supplies & Expenses	1,012.00	1,012.00	10,416.74	125,000.00
42212 · Rescue Supplies & Expenses	0.00	0.00	1,250.00	15,000.00
42213 · EMS Supplies & Expenses	474.98	474.98	1,250.00	15,000.00
42214 · Wildfire Supplies & Expenses	0.00	0.00	833.37	10,000.00
42215 · Wildfire Program (Seasonal FFs)	0.00	0.00	0.00	25,000.00
42300 · Fuel	256.79	256.79	1,250.00	15,000.00
42400 · Subscriptions & Dues	825.00	825.00	125.00	1,500.00
42402 · Honor Guard	0.00	0.00	625.00	7,500.00
Total FIRE FIGHTING	7,172.51	7,172.51	20,333.48	269,000.00
TRAINING				
44102 · EMS Training & Records	0.00	0.00	2,000.00	24,000.00
44103 · FF Training & Records	940.00	940.00	3,500.00	42,000.00
44211 · Supplies & Expenses	0.00	0.00	833.37	10,000.00
Total TRAINING	940.00	940.00	6,333.37	76,000.00
FIRE PREVENTION				
43200 · Training	0.00	0.00	416.74	5,000.00
43211 · Supplies & Expenses	0.00	0.00	750.00	9,000.00
43212 · Public Fire Education	0.00	0.00	500.00	6,000.00
43214 · Advertising--Public Education	290.00	290.00	1,000.00	12,000.00
Total FIRE PREVENTION	290.00	290.00	2,666.74	32,000.00
COMMUNICATIONS				
45211 · Supplies & Expenses	100.00	100.00	833.37	10,000.00
45300 · Administration				
County Dispatch Services	0.00	0.00	3,750.00	45,000.00
County Radio Services	0.00	0.00	2,500.00	30,000.00
Total 45300 · Administration	0.00	0.00	6,250.00	75,000.00
45910 · Radio Capital Outlay	0.00	0.00	1,666.74	20,000.00
Total COMMUNICATIONS	100.00	100.00	8,750.11	105,000.00
CDPS COOPERATOR INCIDENTS				
42600 · Cooperator Incident--Misc.	0.00	0.00	0.00	8,000.00
42601 · Cooperator Incident--Personnel	0.00	0.00	0.00	42,000.00
Total CDPS COOPERATOR INCIDENTS	0.00	0.00	0.00	50,000.00
REPAIR SERVICES (Fleet & Equip)				
46200 · Pump & Equipment Testing	0.00	0.00	1,916.74	23,000.00
46211 · Supplies & Expenses & Parts	925.53	925.53	2,500.00	30,000.00
46212 · Out-source Maint& Repair	0.00	0.00	7,083.37	85,000.00
Total REPAIR SERVICES (Fleet & Equip)	925.53	925.53	11,500.11	138,000.00

Aspen Fire Protection District
Profit & Loss Budget Performance
January 2021

	Jan 21	Jan 21	YTD Budget	Annual Budget
STATIONS, BUILDINGS & GROUNDS				
Headquarters Station				
48209 · Alarm Monitoring and T&I--HQ	0.00	0.00	141.74	1,700.00
48210 · Repairs & Maint. - Headquarters	2,090.98	2,090.98	1,916.74	23,000.00
48211 · Supplies & Exp. - Headquarters	600.43	600.43	1,000.00	12,000.00
48214 · Utilities - Headquarters	5,837.63	5,837.63	3,000.00	36,000.00
48215 · Cleaning - Headquarters	744.00	744.00	833.37	10,000.00
Total Headquarters Station	9,273.04	9,273.04	6,891.85	82,700.00
North 40 Station				
48309 · Alarm Monitoring and T&I--N40	0.00	0.00	100.00	1,200.00
48311 · Repairs & Maint. - North 40	683.50	683.50	1,666.74	20,000.00
48315 · Supplies & Expenses - North 40	438.26	438.26	1,000.00	12,000.00
48320 · Utilities - North 40	4,438.24	4,438.24	3,166.74	38,000.00
Total North 40 Station	5,560.00	5,560.00	5,933.48	71,200.00
Aspen Village Substation				
48016 · Supplies & Exp.- Aspen Village	0.00	0.00	166.74	2,000.00
48400 · Utilities - Aspen Village	783.25	783.25	454.24	5,450.00
48409 · Alarm Monitoring and T&I--AV	0.00	0.00	62.50	750.00
48410 · Repairs & Maint.- Aspen Village	100.00	100.00	1,666.74	20,000.00
Total Aspen Village Substation	883.25	883.25	2,350.22	28,200.00
Starwood Substation				
48411 · Supplies & Exp. - Starwood	2,613.00	2,613.00	83.37	1,000.00
48412 · Utilities - Starwood	1,413.97	1,413.97	666.74	8,000.00
Total Starwood Substation	4,026.97	4,026.97	750.11	9,000.00
Woody Creek Substation				
47301 · Supplies & Exp. - Woody Creek	0.00	0.00	125.00	1,500.00
47302 · Utilities - Woody Creek	1,065.88	1,065.88	741.74	8,900.00
47309 · Alarm Monitoring and T&I--WC	0.00	0.00	70.87	850.00
47310 · Repairs & Maint. - Woody Creek	100.00	100.00	416.74	5,000.00
Total Woody Creek Substation	1,165.88	1,165.88	1,354.35	16,250.00
Total STATIONS, BUILDINGS & GROUNDS	20,909.14	20,909.14	17,280.01	207,350.00
TRANSFER TO OTHER FUNDS				
49502 · Transfer to CapAcquisition Fund	250,000.00	250,000.00	0.00	600,000.00
49503 · Transfer to Housing Fund	0.00	0.00	0.00	1,100,000.00
49507 · Xfer to Emergency Reserve Fund	0.00	0.00	0.00	50,000.00
49508 · Xfer to Operations Reserve Fund	0.00	0.00	0.00	200,000.00
49509 · Xfer to FPPA Annual Accrual Fnd	0.00	0.00	0.00	250,000.00
Total TRANSFER TO OTHER FUNDS	250,000.00	250,000.00	0.00	2,200,000.00
Total Expense	514,462.69	514,462.69	356,405.41	6,584,835.00
Net Income	-491,859.20	-491,859.20	-289,369.35	0.00

Aspen Fire Protection District
Profit & Loss Budget Performance
January 2021

	<u>Jan 21</u>	<u>Jan 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
CAPITAL ACQUISITION (Income)				
30075 · General Property Tax Allocation	250,000.00	250,000.00	0.00	600,000.00
60100 · Interest on Investments	8.43	8.43	333.37	4,000.00
Total CAPITAL ACQUISITION (Income)	<u>250,008.43</u>	<u>250,008.43</u>	<u>333.37</u>	<u>604,000.00</u>
Total Income	<u>250,008.43</u>	<u>250,008.43</u>	<u>333.37</u>	<u>604,000.00</u>
Gross Profit	250,008.43	250,008.43	333.37	604,000.00
Expense				
CAPITAL ACQ. Fund (Expenses)				
60110 · Cap. Outlay/Equipment/Projects				
equiping Engines 61 + 62	0.00	0.00	0.00	100,000.00
air conditioning @ Stations 61+63	0.00	0.00	3,333.37	40,000.00
replacement Engine 62	782,343.00	782,343.00	781,239.00	781,239.00
new fleet vehicle(s)	0.00	0.00	4,166.74	50,000.00
Total 60110 · Cap. Outlay/Equipment/Projects	<u>782,343.00</u>	<u>782,343.00</u>	<u>788,739.11</u>	<u>971,239.00</u>
Total CAPITAL ACQ. Fund (Expenses)	<u>782,343.00</u>	<u>782,343.00</u>	<u>788,739.11</u>	<u>971,239.00</u>
Total Expense	<u>782,343.00</u>	<u>782,343.00</u>	<u>788,739.11</u>	<u>971,239.00</u>
Net Income	<u><u>-532,334.57</u></u>	<u><u>-532,334.57</u></u>	<u><u>-788,405.74</u></u>	<u><u>-367,239.00</u></u>

Aspen Fire Protection District
Profit & Loss Budget Performance
 January 2021

	<u>Jan 21</u>	<u>Jan 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
HOUSING (Income)				
31175 · General Property Tax Allocation	0.00	0.00	91,666.74	1,100,000.00
31190 · Interest on Investments	613.07	613.07	4,166.74	50,000.00
Total HOUSING (Income)	<u>613.07</u>	<u>613.07</u>	<u>95,833.48</u>	<u>1,150,000.00</u>
Total Income	<u>613.07</u>	<u>613.07</u>	<u>95,833.48</u>	<u>1,150,000.00</u>
Gross Profit	613.07	613.07	95,833.48	1,150,000.00
Expense				
HOUSING Fund (Expenses)				
70100 · North 40 Pre-Construction				
Architectural Services	8,202.46	8,202.46		
Construction Mgmt. Services	3,591.25	3,591.25		
Other Services / Fees	1,293.75	1,293.75		
Total 70100 · North 40 Pre-Construction	<u>13,087.46</u>	<u>13,087.46</u>		
70200 · North 40 Construction	0.00	0.00	979,166.74	11,750,000.00
70300 · COPs--Lease Payments				
Interest Payments	0.00	0.00	0.00	543,050.00
Principal Payments	0.00	0.00	0.00	550,000.00
Total 70300 · COPs--Lease Payments	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,093,050.00</u>
70305 · Bank (UMB) Sweep / Admin Fees	121.25	121.25	579.24	6,950.00
Total HOUSING Fund (Expenses)	<u>13,208.71</u>	<u>13,208.71</u>	<u>979,745.98</u>	<u>12,850,000.00</u>
Total Expense	<u>13,208.71</u>	<u>13,208.71</u>	<u>979,745.98</u>	<u>12,850,000.00</u>
Net Income	<u><u>-12,595.64</u></u>	<u><u>-12,595.64</u></u>	<u><u>-883,912.50</u></u>	<u><u>-11,700,000.00</u></u>

Aspen Fire Protection District
Profit & Loss Budget Performance
January 2021

	<u>Jan 21</u>	<u>Jan 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
BOND DEBT SERVICE FUND (Income)				
35100 · General Property Tax	0.00	0.00	90,626.24	1,087,514.00
35200 · Specific Ownership Taxes	2,866.79	2,866.79	2,916.74	35,000.00
35210 · Interest Earned--Prop. Taxes	0.00	0.00	166.74	2,000.00
35250 · Interest on Investments	43.57	43.57	583.37	7,000.00
35700 · Delinquent Taxes	0.00	0.00	-416.74	-5,000.00
Total BOND DEBT SERVICE FUND (Income)	<u>2,910.36</u>	<u>2,910.36</u>	<u>93,876.35</u>	<u>1,126,514.00</u>
Total Income	<u>2,910.36</u>	<u>2,910.36</u>	<u>93,876.35</u>	<u>1,126,514.00</u>
Gross Profit	2,910.36	2,910.36	93,876.35	1,126,514.00
Expense				
BOND DEBT SERVICE Fund (Expns.)				
50005 · County Treasurer Fee	0.00	0.00	4,531.37	54,376.00
50010 · Interest Payments	0.00	0.00	0.00	191,625.00
50011 · Principal Payments	0.00	0.00	0.00	880,000.00
50020 · Fees & Expenses	0.00	0.00	0.00	200.00
Total BOND DEBT SERVICE Fund (Expns.)	<u>0.00</u>	<u>0.00</u>	<u>4,531.37</u>	<u>1,126,201.00</u>
Total Expense	<u>0.00</u>	<u>0.00</u>	<u>4,531.37</u>	<u>1,126,201.00</u>
Net Income	<u><u>2,910.36</u></u>	<u><u>2,910.36</u></u>	<u><u>89,344.98</u></u>	<u><u>313.00</u></u>

Information Requirements

The following materials are included with the memorandum to assist you in completing the actuarial valuation report process.

<p>2021 Volunteer Fire Actuarial Valuation Information Checklist</p>	<p>Please review and complete the '2021 Volunteer Fire Actuarial Valuation Information Checklist'. The checklist must be completed and verified before the 2021 actuarial valuation on your volunteer fire pension plan can be processed.</p> <p>The '2021 Volunteer Fire Actuarial Valuation Checklist' provides you with an opportunity to evaluate possible benefit changes to your plan. The additional cost to evaluate up to three proposed plan amendments is \$1,300.</p>
<p>Colorado Revised Statutes 31-31-705</p>	<p>This is the statutory information outlining the requirements to complete the volunteer fire pension plan actuarial valuation report.</p>
<p>Volunteer Pension Plan Format</p>	<p>This information is derived from the Colorado Revised Statutes, Title 31, Article 30, Part 11 of the Volunteer Firefighter Pension Act and provides you with an overview of volunteer pension benefits.</p>

Annual Census Process

Your Department received by email the annual census process notification on December 31, 2020 to review and update the census data on FPPA's Employer Portal. **Please complete the review of your active member and retiree Volunteer fire plan census data on the FPPA Employer Portal by January 31, 2021.** This data will be used for both the Volunteer fire pension plan actuarial valuation report and the GASB 68 report.

Project Schedule

FPPA's actuarial firm, Gabriel, Roeder, Smith & Company, will complete the actuarial valuation reports in 2021. Actuarial valuation reports will be completed in the order they are received by FPPA. Depending on your order within the 171 reports that will be completed in this process, your report could be available on FPPA's Employer Portal in July or through the end of September.

To complete the process, carefully review the materials provided, complete the required "2021 Volunteer Fire Actuarial Valuation Information Checklist" and return to FPPA by email actuarialprocessing@FPPAco.org or by Fax (303-771-7622). The completed checklist is due to FPPA by February 19, 2021.

If FPPA does not receive a response to this request by February 19, 2021, we will proceed with completing an actuarial valuation report on your plan. Your silence is authorizing FPPA to proceed with an actuarial valuation report using the following assumptions: 1) that no plan benefits have changed on the 'Summary of Benefit Provisions' document

current

Summary of Benefit Provisions

Name of Fire District/Department: Aspen FPD - 711

INSTRUCTIONS

Refer to the *Volunteer Pension Plan Format* document for additional information on each benefit. Review the 'Current Plan' summary. If there are any discrepancies, inform FPPA of the changes within your email or fax response.

Is the Plan closed to new members?	Effective 1/1/2017, the plan is closed to new members		
	Current Plan	State Match*	Maximum Per State Statute
1) Normal Retirement Benefit (monthly):			
a) Regular <i>after 20 yrs. of service</i>	\$600.00	\$300	None
b) Extended Service Amount Per Year of Service	\$30.00	\$0	5% of Regular, for 10 additional years
2) Vested Retirement Benefit (monthly):			
a) With 10 to 20 Years of Service Amount Per Year of Service per Minimum Vesting Years	\$30.00	\$15	Pro rata share of Regular
b) Minimum Vesting Years	10	10	Between 10-20 Years
3) Disability Retirement Benefit (monthly):			
a) Short Term Disability for line of duty injury Amount payable for not more than 1 year	\$0.00	\$150	1/2 of Regular or \$225, whichever is greater
b) Long Term Disability for line of duty injury Lifetime Benefit	\$0.00	\$300	Regular or \$450, whichever is greater
4) Survivor Benefit (monthly):			
a) Following Death before Retirement Eligible; Due to death in the line of duty as a volunteer firefighter	\$0.00	\$150	1/2 of Regular or \$225, whichever is greater
b) Following Death After Normal Retirement	\$300.00	\$150	50% of Regular
c) Following Death After Normal Retirement with Extended Service Amount Per Year of Service	\$0.00	\$0	50% of Extended
d) Following Death After Vested Retirement with 10 to 20 Years of Service Amount Per Year of Service per Minimum Vesting Years	\$15.00	\$7.50	50% of Vested
e) Following Death After Disability Retirement	\$0.00	\$150	50% of Long Term Disability
f) Optional Survivor Benefit in lieu of 4a-e Following Death before or after Retirement eligible due to death on or off duty as a volunteer firefighter (Purchase of Life Insurance Required)	\$0.00	\$0	100% of Regular
5) Funeral Benefit (Required Benefit):			
a) Funeral Benefit Lump Sum, one-time only	\$500.00	\$100	2 times Regular

* If this volunteer plan applies for State Matching Funds AND pays a maximum monthly benefit of \$300 or more, then this benefit configuration will be included in the actuarial valuation in order for the State to calculate their contribution.

our choice of proposed benefit amounts

Optional: Proposed Plan Changes

Name of Fire District/Department: Aspen FPD - 711

INSTRUCTIONS

This page is optional. Complete the following to consider proposed plan changes only. The additional cost to evaluate up to three proposed plan changes is \$1,300. Please refer to the Volunteer Pension Plan Format document for information on each benefit. Do not enter your Current Plan into any of the proposed plan changes below. Enter \$0 for benefits you do not want to include in the boxes below. The contact provided in this 2021 Volunteer Fire Actuarial Valuation Information Checklist certifies that the volunteer pension board authorizes FPPA to pay the \$1,300 cost to evaluate the proposed plan changes from the assets of the volunteer pension plan. (C.R.S., 31-30-1117(2))

	Plan A	Plan B	Plan C	Maximums
1) Normal Retirement Benefit (monthly):				
a) Regular				None
b) Extended Service Amount Per Year of Service				5% of Regular, for 10 additional years
2) Vested Retirement Benefit (monthly):				
a) With 10 to 20 Years of Service Amount Per Year of Service per Minimum Vesting Years				Pro rata share of Regular
b) Minimum Vesting Years				20 years
3) Disability Retirement Benefit (monthly):				
a) Short Term Disability for line of duty injury Amount payable for not more than 1 year				1/2 of Regular or \$225, whichever is greater
b) Long Term Disability for line of duty injury Lifetime Benefit				Regular or \$450, whichever is greater
4) Survivor Benefit (monthly):				
a) Following Death before Retirement Eligible; Due to death in the line of duty as a volunteer firefighter				1/2 of Regular or \$225, whichever is greater
b) Following Death After Normal Retirement				50% of Regular
c) Following Death After Normal Retirement with Extended Service Amount Per Year of Service				50% of Extended
d) Following Death After Vested Retirement with 10 to 20 Years of Service Amount Per Year of Service per Minimum Vesting Years				50% of Vested
e) Following Death After Disability Retirement				50% of Long Term

f) Optional Survivor Benefit in lieu of 4a-e Following Death before or after Retirement eligible due to death on or off duty as a volunteer firefighter (Purchase of Life Insurance Required)				100% of Regular
5) Funeral Benefit (Required Benefit):				
a) Funeral Benefit Lump Sum, one-time only				2 times Regular

Aspen Fire Protection District

420 E. Hopkins Ave.
Aspen CO 81611
(970) 925-5532



February 2021

Aspen Fire Board of Directors

RE: Monthly Training Report

Dear Board,

We've been off to a great start with training in 2021 while respecting the current COVID situation. We are continuing to host small in-person trainings as offering distance/virtual classes. The highlights since the last report are as follows:

- January Monthly Training: SCBA refresher and competency. As one of the most critical pieces of equipment that we use, we perform annual refresher training with our firefighters. Most have completed this training, the few outstanding folks should have this completed in the next few weeks.
- In-Service Training: iGel use and BVMs. As a follow up to the BLS and Medical training in December, we did a review of the iGel which is a BLS airway device and BVM use.
- Remote Training: Building Construction and Fire Protection System online modules to better understand how building construction effects fires and how fire protection systems can be used as a tactical tool in fire suppression.
- We are working on the 2021 Training Schedule and helping transition the In-Service and Monthly trainings to the line officers.
 - April 23, 24 and 25 2021 Hazmat Awareness/Operations
 - May 2021 Large Animal Rescue
 - May 2021 EMR to EMT Bridge Course
 - June 2021 S130/190 Wildland Certification from NWCG
 - July 2021 State of Colorado Live Fire Trailer and training
 - August 2021 Trench Rescue
 - September 2021 Driver/Operator Pumper & Engineering Course
 - October 2021 State of Colorado Driving simulator training
- We also are continuing forward with bringing on new recruits/probationary firefighters and expect to start their training at the beginning of March.
- We are continuing the process in applying for a state of Colorado EMTS CREATE grant to pay for the EMT course. We feel confident that we will obtain this grant for approximately \$8,000 which will cover a significant portion of the EMT class.
- We are continuingl apparatus check-offs and refreshers for firefighters and continue deepen the qualifications of our volunteer ranks in driving and operating apparatus.
- Lastly, all firefighters have completed their JPRs needed for their certifications that came

In closing, as you've likely heard by now, I've resigned from my position with my last day serving the community and District as a Training Captain is February 6, 2021. Being a member of the AFD team has been an integral part of my life but other commitments have reached a point to where I feel I no longer can give the time necessary to deliver the performance required. I look forward to helping transition my duties over to others that are stepping up and joining the AFD team. I will be sticking around as I've been accepted to stay on as a volunteer firefighter and look forward to continuing to serve the community and Fire District in this capacity

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jeff Edelson", with a long horizontal flourish extending to the right.

Jeff Edelson
Captain, Training Division